MS-700T00 Managing Microsoft Teams

Class Length

4 Days

Overview

The Managing Microsoft Teams course is designed for persons who are aspiring to the Microsoft 365 Teams Admin role. Microsoft Teams admins configure, deploy, and manage Office 365 workloads for Microsoft Teams that focus on efficient and effective collaboration and communication in an enterprise environment. This course covers six central elements - Microsoft Teams overview, implementing governance, security and compliance for Microsoft Teams, preparing the environment for a Microsoft Teams deployment, deploying and managing teams, managing collaboration and managing communication in Microsoft Teams. In Microsoft Teams overview, you will get an overview of Microsoft Teams including Teams architecture and related Office 365 workloads. You will be provided an overview of security and compliance in Microsoft Teams and finally get an overview of how to manage Microsoft Teams. In implementing governance, security and compliance for Microsoft Teams, you will plan and configure governance for Office 365 groups including expiration and naming policies. Then you will implement security by configuring conditional access, MFA or Threat Management for Microsoft Teams.

Prerequisite Comments

A proficient understanding of basic functional experience with Microsoft 365 services.
A proficient understanding of general IT practices, including using PowerShell.

Target Audience

Students in this course are interested in Microsoft Teams or in passing the Microsoft Teams Administrator Associate certification exam.

Course Objectives

What is Microsoft Teams and how the components work together

Dignitae Formación SAU   **Tel: +34 91 5717161**
Paseo de la Castellana, 143 – 28046 Madrid
info@dignitae.com · www.dignitae.com

How to implement Governance, Security and Compliance for Microsoft Teams
How to prepare an organizations environment for a Microsoft Teams deployment
How to deploy and manage teams
Ways of managing collaboration in Microsoft Teams
Techniques to manage and troubleshoot communication in Microsoft Teams

Course Outline

1 - Microsoft Teams Overview

Overview of Microsoft Teams
Overview of security and compliance in Microsoft Teams
Overview of managing Microsoft Teams

2 - Implement Microsoft Teams Governance, Security and Compliance

Implement Governance and Lifecycle Management for Microsoft Teams
Implementing Security for Microsoft Teams
Implementing Compliance for Microsoft Teams

3 - Prepare the environment for a Microsoft Teams deployment

Upgrade from Skype for Business to Microsoft Teams
Plan and configure network settings for Microsoft Teams
Deploy and Manage Microsoft Teams endpoints

4 - Deploy and manage teams

Create and manage teams
Manage membership
Manage access for external users

5 - Manage collaboration in Microsoft Teams

Manage chat and collaboration experiences
Manage settings for Teams apps

6 - Manage communication in Microsoft Teams

Manage Live event and meetings experiences
Manage phone numbers
Manage Phone System for Microsoft Teams
Troubleshot audio, video, and client issues